

Government of West Bengal  
Director of Textiles  
Office of the Deputy Director of Textiles  
Handloom, Spinning Mills, Silk Weaving & Handloom  
Based Handicrafts Division,  
Presidency Division, Krishnanagar, Nadia, Pin-741101  
E-mail :ddtextpd12@gmail.com, Phone – 03472-252276

NOTICE

Notice is hereby issued as per instruction of the Director of Textiles,( Handloom, Spinning Mills, Silk Weaving & Handloom Based Handicrafts Division) Government of West Bengal for engagement of Data Entry Operators( DEO ) on purely contractual basis for the Murshidabad Mega Handloom Cluster in the following scale.

Sl No	Name of office	No. of post of DEO	Professional fees per month
1	Handloom Development Office, Nabadwip	1(One)	Professional fees consolidated rate of Rs 11,000/- per month subject to maximum for the period of three ( 3 )years.
2	Handloom Development Office, Berhampore	1(One)	

**Eligibility:-**

1. **Educational qualification:-** Graduation in any branch with certificate in computer application.
2. **Age:-** Maximum 40 years as on 01.01.2017 for General candidates; relaxable by 3 years for the OBC/PH candidates and 5 years by the SC/ST Candidates.

**Selection procedure:-**

1. To be apply to the Deputy Director of Textiles, Handloom, Spinning Mills, Silk Weaving & Handloom Based Handicrafts Division, Presidency Division, Krishnagar Nadia for the post mentioned atSl No 1 and Handloom Development Officer, Berhampore, Murshidabad for the post mentioned atSl No 2. A single candidate shall apply for only one post as above. If anybody applies for more than one post his candidatures will be rejected for all the posts. The application form either to be downloaded from the following websites:- [www.nadia.nic.in/](http://www.nadia.nic.in/) [www.murshidabad.nic.in](http://www.murshidabad.nic.in)

Applications will be received in the O/o the Deputy Director of Textiles, Handloom, Spinning Mills, Silk Weaving & Handloom Based Handicrafts Division, Presidency Division, 4- Swarnamayee Lane, Ukilpara, Krishnagar, Nadia for the post mentioned atSl. No. 1 and Handloom Development Officer, Berhampore, 33-Shantikanan Station Road, Murshidabad for the post mentioned at Sl. No. 2.by hand only on each working day (Monday to Friday 11.00AM to 5.00 PM)

**Last Date of application: 13.10.2017upto 5.00 PM.**

If the total number of applications is equal to and below 10, the candidates will be called for interview directly. If the total number of application is more than 10, short listing of candidates will be made on the basis of marks obtained in Madhyamik (30% weightage), Higher Secondary(40% weightage), Graduation(25% weightage), Experience of computer related work in any institution Private/Public body(5% weightage). The Shortlisted candidates will be called for interview.

**Condition:-**

1. The DEOs so engaged by the selection Committee will be for a period of one year or less subject to renewal of contract on monthly or yearly basis by the Head of theDeptt./Office.
2. Such engagement may also be terminated at the completion of the job or at the end of the project whichever is earlier subject to maximum for three ( 3 ) years.
3. The engagement may also be terminated by the Head of Deppt./Office on the basis recommendations of the NIC/ Project Leader or the Project in charge for unsatisfactory service, misconduct etc. of the incumbent concerned.

  
Deputy Director of Textiles  
Handloom, Spinning Mills, Silk Weaving & Handloom  
Based Handicrafts Division, Presidency Division,  
**Deputy Director of Textiles**  
**Handloom, Spinning Mills, Silk Weaving**  
**& Handloom Based Handicrafts**  
**Presidency Division, Krishnagar, Nadia.**

